

**SHERFORD COMMUNITY LAND TRUST LTD - SHADOW BOARD MINUTES 16<sup>th</sup> MARCH 2022**

*Meeting held via Microsoft Teams, 12.00 hrs and at the Community Hub*

**Directors present:**

**Chair: Drew Powell** (South Hams District Council; **Gina Small** (Devon County Council); **Alison Nix** (Brixton PC); **Louise Yung** (Taylor Wimpey); **Jenna Waters** (Vistry).

**In attendance and Notetaker: Judy Talbot** (Trust Coordinator)

<p><b>1. Apologies: Kathryn Deeney</b> (Plymouth City Council)</p>
<p><b>2. Declarations of interest:</b> Gina, Kat and Chair work for Local Authorities which are involved in the delivery of the new Town and Alison as a representative for Brixton Parish Council. Jenna works for Vistry, Richard for Taylor Wimpey. Kat is now on the Estates Committee for the Schools Academy which includes Sherford Vale Primary School.</p>
<p><b>3. Actions and Review of Minutes:</b> All Directors agreed and approved the previous minutes.</p> <p>Gina confirmed that the authorization forms for the banking will now be posted out and circulated. It was also agreed that a monthly standing order would be set up for a standard amount to Judy to avoid further late payments. Judy confirmed that she is chasing the house completion figures from Brookbanks in order to supply Bromhead with the estimated figures and draw up invoices for the CLT fees to send to the housebuilders.</p> <p>Gina also confirmed that the draft business plan from RIO will be circulated shortly, and comments need to be sent back to them. Once agreed at the next meeting, the business plan can be sent to Brookbanks with a schedule of payments in order to draw down the agreed s.106 monies. The Trust and RIO will also liaise with the resident's panel over the plan and the Trust's objectives.</p> <p>Directors also discussed the possibility of RIO continuing with further consultancy work for the Trust on the basis of an ongoing retainer. They have the resources to commit to corporate/comms and legal work within their organization. This will be pursued further in due course along with details of costings.</p> <ul style="list-style-type: none"><li>• <b><i>Gina to set up the hub bank account and standing order payment.</i></b></li><li>• <b><i>Judy to chase up the CLT fees and draw up invoices to send to the housebuilders.</i></b></li><li>• <b><i>Gina to circulate the draft Business plan.</i></b></li></ul>
<p><b>4. Coordinator update:</b> Judy gave her update which had also been circulated to Directors. She will obtain an update from Brookbanks confirming the figure of 580 house completions. The ASB forum was discussed regarding the charring remit. It was agreed that PCC and SHDC departments should be taking control of these meetings in the future as it had now been agreed that the land ownership was no longer an issue in this matter.</p> <p>Any further work within the community involving young people can be coordinated with RIO in order to showcase younger residents' activities and talents.</p> <p>Judy confirmed that she will give a breakdown of the income/expenditure spreadsheet on a monthly basis.</p> <ul style="list-style-type: none"><li>• <b><i>Drew will write to the relevant contacts within both Councils to confirm the ASB chair.</i></b></li></ul>

<p><b>5. Friends of the Country Park Group launch event:</b></p> <p>Judy discussed the forthcoming community event on Saturday 2<sup>nd</sup> April. The Trust have funded the seven pine trees for the Jubilee commemoration planting and the Consortium have funded three others as well. There will be Forest School sessions run by the Church along with plants sale, stands and refreshments at the hub afterwards. All publicity is going out over the next few days.</p>
<p><b>6. Grant applications:</b></p> <p>Directors discussed the previous application from a resident for the training and setup of a Youth Football Club in Sherford. They felt that as Councillors' locality fund might be imminent then this could be used in the initial set-up of the Club. It is important that the Club actively recruits within Sherford; the Club would use the school's facilities until the all-weather pitch is established and open. Directors are happy to reconsider funding once the club is further along in its establishment; they need to be sure that it is sustainable.</p> <ul style="list-style-type: none"><li>• <i>Judy to notify the applicant of Directors' discussion and decision.</i></li><li>• <i>Judy to pass on Louise's details to the applicant regarding the possibility of potential sponsorship from TW.</i></li></ul>
<p><b>7. AOB:</b></p> <p>Alison gave her resignation as Director as she now has a date to move. She has discussed this with Liz Hitchins, Chair of Brixton Parish Council, who is happy to take Alison's place as an interim position. Any new Director will also need to be a representative on Brixton PC. Directors thanked Alison for all her commitment and input over the last year and a half.</p> <p>Judy also discussed a forthcoming event at the hub on Monday 28<sup>th</sup> March at 4pm where the Lord Mayor will be thanking the community for the recent donations to the Ukrainian crisis fund. All relevant publicity will be made over the next week.</p>
<p><b>8. Date of next meeting:</b></p> <p>Wednesday 27<sup>th</sup> April at 12pm.</p> <p>Meeting closed at 1.25pm.</p>