

SHERFORD COMMUNITY LAND TRUST LTD - SHADOW BOARD MINUTES June 4th 2019

Meeting held at Taylor Wimpey Sales Office, Sherford 10.00hrs

Directors Present:

Nadine Trout (South Hams District Council) – Chair; Emma Colin (Linden) Richard Harrison (Taylor Wimpey) Zoe Sydenham (Plymouth City Council), Gina Small (Devon CC); Helen Deas Williams (Brixton PC)

1. Welcome confirmation of HDW as notetaker
2. Apologies: Kat (Plymouth CC). No response from Bovis about their representation.
3. Declarations of interest: Gina, Zoe and Chair work for Local Authorities which are involved in the delivery of the new Town and Helen for Brixton Parish Council. Richard works for Taylor Wimpey, Emma for Linden Homes.
4. Previous Minutes: There being no amendments, adoption of these was agreed by all who participated in the May meeting. ACTION: Chair to lodge minutes.
5. Matters arising
Banking: The Triodos bank accounts could now be accessed and transfers made with two signatories. Action: HDW to ask Kat to effect the transfer of the Trust funds temporarily held by Plymouth City Council to the Triodos bank. All directors to become signatories.
Legal update: A replacement director from Bovis was still awaited. The Chair would continue to pursue this with Gowlings.
Alternate Directors: It was agreed that alternate Directors, when appointed, should be copied in with Trust emails so they were informed in case of a last minute change in representation.
Trust Income: Richard advised that Mainstay collect their management and Trust contributions. Linden used Firstport. In time the Management company should collect both the consortium fees and £40 per household annual Trust contributions from residents. There would be no issue with property re-sales as the same Management Company would bill individual properties pro-rata. Action: Linden and Taylor Wimpey will ascertain what funds are held due to the Trust and advise ahead of transferring the lump sum held to date. HDW to send bank account details to Richard and Emma.
Sherford Community survey: Initial findings were provided ahead of detailed analysis. Some results should be available for the Sherford Project Board meeting held on 5 th June. It would help inform the Councillors and MP attending the ‘surgery’ for Sherford residents on 27 th June. The initial findings matched closely the views expressed by Sherford residents at the four public events – need for a play space, shop, community meeting place. The population was mixed but younger than average in the South Hams/Devon areas, unsurprisingly. Needing some attention and clarification was the report that a quarter of households had no access to a car and almost 10% were unable to work for health reasons. The means of sharing the survey results with Sherford residents was discussed. Action: Chair and Gina to discuss with Formedia and ensure full results forwarded to Board as soon as available, working with the Urban Fringe team. This would coincide with a Timeline document that would be regularly update by all the Developers.

6. Communications

Noticeboards for Brixton Parish Council and Plymouth City Council were confirmed as underway by Brookbanks; BPC had requested that there should be two noticeboards in each site, to allow one to be used by the Community/Trust.

HDW reported back on web domains and cost options. It was agreed that Western Web appeared to offer good value and secure support at reasonable cost in a full service of obtaining domain name, designing and hosting a website and backup and email addresses, conforming to current legislation and standards. It was recommended that an HTTPS domain was needed.

Action: HDW to take the website forward with Western Web; Emma had a meeting with Formedia and would discuss to ensure effective linkage. Carried over from last meeting: HDW would contact Helen Tipping head of Sherford Vale school to ask if their pupils would like to design a logo/look for the Trust.

Any other business:

Councillor/MP Surgery on Thursday 27 June 2019.

Action: HDW to represent both Brixton Parish Council and the Trust and update fellow Directors at next Trust meeting.

Date of next meeting:

08.30 hrs Wednesday 3rd July Linden Show Home or Conference Call

10.00hrs Tues July 23rd Linden Show Home Sherford

14.00hrs Thursday 12th September venue tbc

Meeting closed at 11.30hrs