

SHERFORD COMMUNITY LAND TRUST LTD - SHADOW BOARD MINUTES 21st SEPTEMBER 2022

Meeting held via Microsoft Teams and at the Community Hub, 12.00 hrs

Directors present:

Chair: Drew Powell (South Hams District Council); Jason Allen (Devon County Council); Jenna Waters (Vistry); Liz Hitchins (Brixton PC); Kathryn Deeney (Plymouth City Council)

In attendance and Notetaker: Judy Talbot (Trust Coordinator)

1.	Apologies: Louise Yung (Taylor Wimpey)
2.	<p>Declarations of interest: Jason, Kat and Chair work for Local Authorities which are involved in the delivery of the new Town. Jenna works for Vistry, Louise for Taylor Wimpey.</p> <p>Kat is now on the Estates Committee for the Schools Academy which includes Sherford Vale Primary School.</p>
3.	<p>Actions and Review of Minutes:</p> <p>All Directors agreed and approved the previous minutes.</p> <p>Judy had met with Sherford Vale Football Club about various matters and they have asked to introduce themselves at a Trust meeting. Directors are happy for them to attend at the beginning of the November meeting as they are now an established group in the community with a schedule of matches for the forthcoming season.</p>
4.	<p>Coordinator Update:</p> <p>Judy mentioned that Trowers are awaiting final approvals from the NHS over the room hire agreement. We have been advised that once the agreement is finalized we can then negotiate the July rent review. As discussed previously, the current rate is not comparable to other business users so more research is needed to find out what the proposed new rent should be.</p> <p>Judy will now continue with further marketing of the community hub through other social media channels and the school. She will also gain costings for flyers and advertising in local papers to see if this is worthwhile.</p> <ul style="list-style-type: none"> • <i>Drew to find out existing rates within other SHDC buildings let to the NHS via the Estates team.</i>
5.	<p>S.106 monies:</p> <p>Brookbanks have notified the Trust that the invoice for the S.106 monies has now been approved and payment will be made in the next banking run. The Trust do need to meet with RIO again to discuss governance issues and ensure that the Triodos accounts are able to accept larger sums.</p> <ul style="list-style-type: none"> • <i>Judy and Drew to arrange a meeting with Ed Whitelaw to discuss governance.</i> • <i>Drew to check with Triodos that the accounts are fit for purpose with regards to the forthcoming S.106 monies. He will also request further banking authorization forms for Jason to complete.</i>
6.	<p>Community Hub hire fees:</p> <p>Directors discussed the proposals which Judy circulated with the updated income/expenditure spreadsheet. All agreed that there should be a differential between those business users and community 'not-for-profit' groups. Judy will re-circulate the relevant documents and Directors will agree the proposal on email so that new rates can be issued soon.</p>

- *Jason to send some detail on office rates to raise the 'business user' rate for the office. Judy to incorporate within the spreadsheet.*
- *Judy to circulate the new figures.*

9. AOB:

Judy discussed the previous community fridge proposal from a member of the community and Jenna confirmed that the Vistry hub would not be suitable. A community food pop-up hub has been suggested as an alternative and would be run by volunteers from the hub. Directors have asked for a proposal with further detail in order to consider its feasibility.

6. Date of next meeting:

Wednesday 19th October at 12pm at the Community Hub.

Meeting closed at 1.00pm.