

SHERFORD COMMUNITY LAND TRUST LTD - SHADOW BOARD MINUTES 23rd NOVEMBER 2022

Meeting held via Microsoft Teams and at the Community Hub, 12.30 hrs

Directors present:

Chair: Drew Powell (South Hams District Council; **Jason Allen** (Devon County Council); **Steven Williams** (Brixton PC); **Louise Yung** (Taylor Wimpey); **Liz Hitchins** (Brixton PC)

Ed Whitelaw (RIO)

In attendance and Notetaker: Judy Talbot (Trust Coordinator)

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| 1. Apologies: Kathryn Deeney (Plymouth City Council); Jenna Waters (Vistry) |
| 2. Declarations of interest: Jason, Kat and Chair work for Local Authorities which are involved in the delivery of the new Town. Jenna works for Vistry, Louise for Taylor Wimpey. Drew welcomed Steven to the Board as the new representative for Brixton Parish Council. He is a member of the Friends of the Country Park Group in Sherford. <ul style="list-style-type: none">• <i>Judy to update the Director details on the Trust website and Companies House.</i> |
| 3. RIO: Ed had sent through the updated proposal which considers the main elements drawn from the Transactional Business Plan. The timeline has been adjusted accordingly with a start date in January for contract discussions. Directors discussed the need for the Trust to have a visible and accessible presence within the community. A meeting will be held soon between the Community Panel and the Trust. The Community Panel has been voluntary so far but once the Trust's Articles have been amended then two community members will be able to be elected on to the board. The Articles will need to be set out clearly regarding the election process and the role of the CLT also clarified further to the community. Steven confirmed that the previous Residential Association could not continue in its form due to constitutional issues. Directors agreed that a decision will be made at December's meeting to formally appoint RIO. |
| 4. Actions and Review of Minutes: All Directors agreed and approved the previous minutes. Directors discussed the need for specific portfolios to be allocated. <ul style="list-style-type: none">• <i>Judy will look at the previous roles and circulate a note for discussion and allocation at December's meeting.</i> |
| 5. Sherford Vale Football Club: The Chair was no longer able to attend and sent his apologies. They will be in touch again soon to discuss any possible sponsorship. |
| 6. Coordinator Update: Judy updated on all the main points. Steven has asked if the power for the all-weather pitch has now been connected and to ask if Mainstay will manage the facilities. Judy confirmed that the opening times for all facilities have now been reduced from 7am to 7pm apart from Thursday evenings for the Youth group to operate. The earlier closure has helped in combatting any ASB problems. The NHS are meeting on Thursday 24 th November to decide if they want to continue further use of the midwife room. They mentioned previously that they had issues with |

the lack of natural light, ventilation or a reception. If they decide to commit long-term then they have a standard licence which can be used.

Jason discussed the possible option of the library or youth sector who may well be able to use the room on a long-term basis should the NHS not continue.

Plans for the new Food Hub are progressing well with a start date in January. The group have secured a good number of volunteers and the necessary preparation is being made to start in the New Year.

- ***Judy will request the above information regarding the all-weather pitch and outside facilities.***
- ***Judy to chase up the NHS Estates team for confirmation about the meeting room.***
- ***Judy to chase up the Mainstay invoices which request the CLT annual fee income.***

7. Finance:

Directors discussed the proposed 'Flagstone' banking platform which had been recommended by an NCLT approved broker. It was felt by all that the lower limit of £250k would be too restrictive considering the existing funds of £330k. It was proposed that the sum could be split between the existing current and savings account with one new additional high interest account.

Judy informed Directors that the NCLT has offered a 'Directors' liability insurance' as an add-on to the membership. The certificate will be circulated to all once received.

- ***Judy to research high-interest bank accounts and circulate the information for discussion at the next meeting.***

8. AOB:

The recent Councillor Surgery was discussed, and all Directors felt that the purpose and structure of the meeting should be reviewed. It was noted that previous Surgeries had more Councillors attending along with Sir Gary Streeter. The Consortium now runs 6-monthly public events to discuss the development with the community. Therefore, their presence at the Surgery needs to be reviewed as a large part of the meeting reflected residents' dissatisfaction with site management and became site specific which is not the overall purpose of the meeting.

- ***Drew will speak to Ian Sosnowski to discuss before any further Surgeries are scheduled.***

9. Date of next meeting:

Wednesday 21st December at 11.30 am on Teams.

Meeting closed at 2 pm.