



## **INVITATION TO OPEN A TEMPORARY BUSINESS AT SHERFORD: COMMUNITY CONVENIENCE STORE TENDER LAUNCHES**

The Sherford Consortium is inviting individuals to run a temporary convenience store to cater to the growing Sherford community, ahead of the local centre being developed. Proposals are invited from within Sherford and the wider community to run this important amenity.

Located in the local square – by Sherford Vale School, the Community Hub and House of Brews coffee shop – the temporary convenience store would provide day-to-day essentials for the growing town, which is already home to over 2,000 people and a place of work for hundreds more.

It is expected that a temporary convenience store would be an extremely welcome addition for those living at, working in, and visiting Sherford, providing provisions on an interim basis until the local centre is built and permanent shops open. In the last Sherford community survey, the most requested addition to the town was a shop – and the Sherford Consortium is keen to make this happen.

Support will be provided to get the temporary store up and running from the Sherford Consortium - the partnership of leading housebuilders Taylor Wimpey and Vistry Partnerships responsible for the creation of Sherford. This includes the provision of land, connection to utilities, and sourcing of a modular unit fitted out with shelves, fridges, a till kiosk, and an accessible ramp at the entrance/exit. All operational costs will need to be covered by the successful applicant.

## **HOW TO APPLY:**

There will be a two stage process employed to select the operator:

1. Anyone interested in running Sherford's temporary convenience store should submit an expression of interest by Friday 10th February, outlining their proposal.
2. Following this there will be a requirement to provide a detailed proposition to operate the temporary store, supported by a business case. The second stage of the tender process will be live for three weeks, with the deadline for submissions Friday 3rd March.

Any questions – and proposals – should be directed to [info@sherford.uk](mailto:info@sherford.uk)

## 10334 Sherford Local Centre

Temporary Convenience Store – Tender

30<sup>th</sup> January 2023

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### 1 Introduction

- 1.1 The Sherford Consortium would like to invite proposals from interested parties in the running of a temporary convenience store at Sherford. This amenity should provide day-to-day essentials for the Sherford community.
- 1.2 The temporary store will run for approximately a two-year period whilst the permanent local centre obtains planning permission and is constructed.
- 1.3 This tender will be live for four weeks. All proposals submitted will need to be financially viable and supported by a business case.

### 2 Location and facility

- 2.1 The Sherford Consortium will make available a central site, in the vicinity of the local centre square (i.e. where Sherford Vale Primary School and House of Brews are located). Exact location details are to be confirmed.
- 2.2 It is envisaged that the temporary store will make use of modular unit (i.e. a portacabin type structure), measuring approximately 9m by 3m. The site made available by the Sherford Consortium will accommodate a unit of this size.
- 2.3 The modular unit will be supplied and fitted out with shelving, fridge units, kiosk for the till, and a DDA compliant ramp.
- 2.4 The amenity will have a short-term lease and is not guaranteed a permanent premises in the local centre.

### 3 Utilities

- 3.1 The Sherford Consortium will provide utility connections to the site. These will cover electricity, water and broadband/fibre network links.
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## 4 Costs

- 4.1 The unit identified by the Sherford Consortium will cost approximately £1,500 per month to lease.
- 4.2 All operational costs will be the responsibility of the chosen operator. This includes all business operating costs such as business rates, utility bills, staff and stock costs.

## 5 Proposals

- 5.1 Proposals are invited from within Sherford and the wider business community and will be considered fairly.
- 5.2 A costed business case must be made that details how the temporary store will be established and run, and the timings involved.
- 5.3 The process to select an operator will be as follows:
  - 5.3.1 Stage 1: Expressions of interest must be submitted by Friday 10<sup>th</sup> February outlining the applicant's proposal.
  - 5.3.2 Outline proposals will be reviewed by the Consortium and selected applicants will be invited to proceed to Stage 2.
  - 5.3.3 Stage 2: Detailed applications supported by a robust business case must be submitted by Friday 3<sup>rd</sup> March.
  - 5.3.4 A decision will be made by the Consortium on the selected operator by Friday 17<sup>th</sup> March,
- 5.4 Any questions should be directed to [info@sherford.uk](mailto:info@sherford.uk)