

COMPANY NO: 11463703

SHERFORD COMMUNITY LAND TRUST LTD - SHADOW BOARD MINUTES 21st JUNE 2023

Meeting held at the Community Hub at 12.30pm

Directors present:

Chair: Drew Powell (South Hams District Council); **Steven Williams** (Brixton PC); **Louise Yung** (Taylor Wimpey); **Jason Allen** (Devon County Council)

Additional attendees:

Ed Whitelaw (RIO)

In attendance and Notetaker: Judy Talbot (Trust Coordinator)

1.	Apologies: Kathryn Deeney (Plymouth City Council); Jenna Waters (Vistry).
2.	Declarations of interest: Jason, Kat and Chair work for Local Authorities which are involved in the delivery of the new Town. Jenna works for Vistry, Louise for Taylor Wimpey.
3.	Brookbanks Update: Andy had sent through his update which was circulated. The dental surgery was discussed as planning has been granted but there is some issue over the 'residential' covenant within the Deeds. Directors also gave concern over timelines for projects slipping. This will be communicated to Andy at the next meeting. <ul style="list-style-type: none">• <i>Judy to request an update on the all-weather pitch timeline and Argyll agreement.</i>
4.	RIO: Ed had circulated Version 5 of the Governance review document. He has requested a copy of the sale deeds from Housebuilder Directors which sets out the SCLT membership and fee requirement. Various items from the review were discussed in relation to the RP's membership and how to initiate discussions with Livewest and Clarion. It was agreed that all other Articles' amendments should be progressed and a holding position maintained with regards to the RP's. <ul style="list-style-type: none">• <i>Drew and Judy to find previous correspondence from earlier Livewest meeting and their legal position.</i>• <i>Louise to check the handovers with the RP's in relation to the CLT membership/fee.</i>• <i>Ed to meet with legal advisor to continue Governance review.</i>
5.	Actions and review of minutes: Both sets of minutes from April and May were agreed and approved by all Directors. <ul style="list-style-type: none">• <i>Judy to ask Jenna if she has contacted Linden regarding a new SCLT Director.</i>

6.	<p>Coordinator update:</p> <p>A grants feedback form has been circulated to all previous applicants to gauge the response and evaluate whether new parameters should be set. Judy will feed this back to the Board once all replies have been received.</p> <p>Firstport will be sending out the CLT fee invoices in the next week. They have extracted the social housing renters and shared ownership properties from the correspondence list.</p> <p>Judy discussed a recent webinar for a Community Business Trade-up program with the School of Social Entrepreneurs. It is a free 12-month program, 1 day a month and offers training to support and develop skills and networks for early start-ups to improve trading income. It would need one lead applicant (Judy) as employee of the Trust along with a member of the community panel. It also offers £5,000 match funding. All directors agreed that Judy could apply should sufficient interest be gained from residents.</p> <ul style="list-style-type: none"> • <i>Judy to apply by next Monday 26th June if a member of the panel is interested.</i> • <i>Judy to get confirmation when the CLT fee invoices are sent out.</i>
7.	<p>Hearing Loop:</p> <p>The survey had been carried out by Contacta and a quote circulated. It was agreed by Directors that this should be placed on hold as the cost is not proportionate to the immediate demand from hirers.</p> <ul style="list-style-type: none"> • <i>Steven to pursue cheaper options for a single portable voice amplifier.</i>
8.	<p>Grant Application:</p> <p>Sherford Vale Football Club have applied for a £499 grant towards training and kit needed for the Club's expansion. They provided membership numbers and details of income/expenditure. Directors agreed to grant £360 towards the training element and some footballs.</p> <ul style="list-style-type: none"> • <i>Judy to notify the applicant of the decision.</i>
9.	<p>Date of next meeting:</p> <p>Wednesday 19th July at 12.30.</p> <p>Meeting closed at 13.30 pm.</p>