

**COMPANY NO: 11463703**

**SHERFORD COMMUNITY LAND TRUST LTD - SHADOW BOARD MINUTES 10<sup>th</sup> JANUARY 2025**

***Meeting held at 10:30 am at RIO'S offices***

**Directors present:** Chair: Drew Powell (South Hams District Council); Louise Yung (Taylor Wimpey); Steven Williams (Brixton PC); Jason Allen (Devon County Council); Emma Warden-Nevins (Vistry);

**Other Attendees:** Ed Whitelaw (RIO); Tom Butt (RIO)

In attendance: Judy Talbot (Trust Coordinator)

<b>1.</b>	<b>Apologies:</b> Andy Tinnelly (Brookbanks); Kathryn Deeney (Plymouth City Council)
<b>2.</b>	<b>Declarations of interest:</b> Jason, Kat and Chair work for Local Authorities which are involved in the delivery of the new Town. Emma works for Vistry, Louise for Taylor Wimpey. Louise and Steven are both homeowners in Sherford. Steven and Louise declared an interest with regards to the CLT fee invoices.
<b>3.</b>	<b>Actions and review of minutes:</b> December's minutes were reviewed and approved by all Directors present. A short meeting was held as the Business Planning was scheduled for the day ahead. <ul style="list-style-type: none"><li>• <b><i>Ed to set out the Articles' sign-off process again for remaining Directors to complete.</i></b></li><li>• <b><i>Judy to follow up with the online Co-op banking application. Will continue to chase Kat on the outstanding bank forms aswell.</i></b></li><li>• <b><i>Judy to continue chasing Richard Plant re. CLT completion fees from 2022 and 2023.</i></b></li></ul>
<b>4.</b>	<b>Brookbanks update:</b> No update received. <ul style="list-style-type: none"><li>• <b><i>Louise to chase Andy Tinnelly for an update and to attend the February meeting.</i></b></li></ul>
<b>5.</b>	<b>Coordinator update:</b> As circulated.
<b>6.</b>	<b>Firstport CLT fee:</b> The legal brief has now been received from Michelmores. The report covered a number of areas relating to the fee and its enforceability together with a review of the Articles' amendments. This report and its impact will be discussed at length within the Business Planning session. <ul style="list-style-type: none"><li>• <b><i>Judy to arrange a meeting with Michelmores to clarify and confirm issues relating to the enforceability of the fee along with the amended Articles.</i></b></li></ul>
<b>9.</b>	<b>Close:</b> Next meeting to be held on Friday 14 <sup>th</sup> February at 1pm at Linden Hub's office.  Meeting closed at 10.45am.